

# Dashir Management Services, Inc.

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## Monthly Custodial / Maintenance Report April 2021 Pittsville School District

### Personnel Information

80 hours of vacation time was used in the month of March.

### Training Conducted

Commercial Mower Safety training and Electrical Safety training was completed in March.

### Inspections

- Monthly fire extinguisher inspections were completed.
- Completed weekly eyewash station inspections.
- Boiler loop testing was completed in March.
- Monthly air filter checks on all air handling units was completed in March.

### Progress on Projects

- Relief valve on H.S. water heater was replaced due to failure.
- Handicapped door closer on entrance G in the administration building had to be replaced due to failure and no availability of replacement parts for a 21 year old unit.
- Floor finish for summer cleaning has been ordered.
- Had to have control module in oven in elementary kitchen replaced due to part failure.
- Custodial/Maintenance department has started to order owner provided equipment for the new CTE building.
- Maintenance department has been busy getting estimates for potential summer projects.

### Comments

This is shaping up to be a busy summer and we would like to thank everyone for their patience with the changes that are going on this summer.

Sincerely,  
Dan Giles  
Facility Manager