

Dashir Management Services, Inc.

E8723A County Road H ~ Wisconsin Dells WI 53965
Phone (608) 253-2000 Fax (608) 253-2000
www.dashirmanagement.com

Monthly Custodial / Maintenance Report January 2022 Pittsville School District

Personnel Information

16 hours of vacation time was used in the month of December.

Training

Compressed Gas & Lockout/Tag out Safety training was completed in December.

Inspections

- Monthly fire extinguisher inspections were completed.
- Annual lift inspections were completed in December
- Monthly air filter checks on all air handling units was completed in December.

Progress on Projects

- Punch list items are being completed in the new CTE building.
- Work on connecting fire systems between old and new buildings is starting to wrap up. We are waiting on parts for old system to complete this project.
- Hobart was here and replaced burnt wire on warming oven in high school kitchen.
- Bids were submitted and opened for the AC/BPI project. That will be discussed at school board meeting this month.
- Repairs to the kiln in the elementary art room were completed in December. Fuse that had blown was replaced and art teacher and maintenance department will keep an eye on it to try and figure out why this happened.
- Complete Control was called to replace a pump coupling on the junior high boiler. Coupling broke due to age and use.
- Breakers that were bad due to age and improper operation were replaced in the primary wing. Due to supply shortages the larger breakers are backordered and will be replaced when they arrive. Current Electric is taking care of this for the district.
- A new freezer was purchased for the high school kitchen. This is to alleviate frozen food storage issues.

Sincerely,
Dan Giles
Facility Manager