

Dashir Management Services, Inc.

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Monthly Custodial / Maintenance Report February 2022 Pittsville School District

Personnel Information

56 hours of vacation time was used in the month of January.

Training

Slips, Trips and Falls training was completed in January.

Inspections

- Monthly fire extinguisher inspections were completed.
- Annual lift inspections were completed in January.
- Monthly air filter checks on all air handling units was completed in January.

Progress on Projects

- Punch list items are being completed in the new CTE building.
- Blower shaft and bearings had to be replaced on unit 5 in administration building. Bearing seized up due to age.
- Dedication plaque for the new CTE building was placed in the vestibule between Administration building and new CTE building.
- Three new stationary bikes were added to the fitness center to replace older ones that were removed from service due to age and cost of repairs.
- Maintenance department is currently working on plans for remodeling the old F.A.C.E rooms in the high school.
- The equipment has been ordered by the contractor for the new AC/BPI project and installation will begin as soon as the equipment is delivered.
- The district has sent out an RFB (Request for Bid) for a new walk in cooler/ freezer to replace the one at the elementary. We are looking at replacing this unit due to its age and inefficiency.

Sincerely,
Dan Giles
Facility Manager