

Dashir Management Services, Inc.

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Monthly Custodial / Maintenance Report October 2021 Pittsville School District

Personnel Information

56 hours of vacation time was used in the month of September

Training

Confined Space training was completed in September

Inspections

- Monthly fire extinguisher inspections were completed.
- Cooling Tower loop water testing was completed in September.
- Monthly air filter checks on all air handling units was completed in September.

Progress on Projects

- Punch list items are being completed in the new CTE building.
- The 2002 GMC Safari mini-van that was used by the kitchen was taken out of service and sold by the district. The kitchen staff is now using the Chevy Uplander.
- Hobart was here and serviced the kitchen dishwasher's and replaced parts as needed.
- A new microwave was purchased for the Panther den to replace the one that quit working.
- RFP for NBPI and Air Conditioning were placed in the paper in September and will run until October 14th.
- Heating system zone control valve was replaced in the dressing room in the Administration building in September. Valve seal had rotted out due to age.
- We are in the process of doing some updating and maintenance to the district two-way radio system. This should correct any issues with choppy communication.

Sincerely,
Dan Giles
Facility Manager