

**SCHOOL BOARD OF EDUCATION MEETING**  
**MONDAY, DECEMBER 13, 2021**  
**SCHOOL DISTRICT OF PITTSVILLE**

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION**

**I. Call to Order**

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, December 13, 2021 in the CTE Conference Room. The meeting was called to order by President Hoogesteger at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Establish Quorum**

Members present: Mandy Hoogesteger, Nathan Bowden, Julie Strenn, MaryAnn Lippert, and Jane Wesely. Administration present: Rodney Figueroa, District Administrator; Rod Watson, High School Principal; Heather Friday, Elementary School Principal; Pam Tesch, Business Services; Matthew Sherwood, Director of Special Education; Mike Seymour, Computer Technologies; Dan Giles, Director of Buildings and Grounds; Tabitha Becker, Director of Child Care.

**IV. Meeting Notice Certification**

Meeting notice was posted on the District's website, on the outside entrance doors to the administration area, and sent to the *Pittsville Record*.

**V. Approval of Agenda**

**A. Change of Sequence/Removal of Items**

Motion was made by Julie Strenn, seconded by Jane Wesely, to approve the December 13, 2021 Agenda with the following change: Remove Item IX (E) Early Graduations for 2021-2022 School Year. Motion carried (5-0).

**VI. Academic Spotlight - Elementary School**

Mrs. Friday shared a presentation from Mrs. Peterson's and Mrs. Heinzen's Kindergarten Reader's Workshop.

**VII. Consent Agenda Items**

- A. Regular Meeting Minutes of November 8, 2021
- B. Special Meeting Minutes of November 16, 2021
- C. Financial Status (November - Expenses: \$1,112,028.23; Revenues \$246,311.09)
- D. Hirings
  - 1) PCCC Teacher – Briann Reichert
  - 2) PCCC Non-Lead Teacher – Makayla Bogema
  - 3) HS Assistant Forensics Coach – Cheryl Ashbeck
  - 4) Special Education Assistant – Kaylee Sheppard

Motion was made by Jane Wesely, seconded by MaryAnn Lippert, to approve the Consent Agenda as presented. Motion carried (5-0).

**VIII. Discussion/Action**

**A. Presentation of 2020-2021 Audit**

Stuart Randall of CliftonLarsonAllen LLP presented the June 30, 2021 audit of the financial statements for the Pittsville School District.

**B. Pittsville Athletic Hall of Fame**

Motion was made by Julie Strenn, seconded by Jane Wesely, to allow the Pittsville Athletic Hall of Fame committee to move ahead with their planning of the Hall of Fame program with the requirement that

finances be run through the Pittsville Youth Sport organization and the plaques be displayed at the district. Motion carried (5-0).

C. Administration Reports

- 1) High School – Dr. Watson shared data from the 2020-2021 high school report card.
- 2) Elementary School – Mrs. Friday shared data from the 2020-2021 elementary school report card.
- 3) Technology Report – Updates on the new phone system, replacement laptops.
- 4) Maintenance Report – Progress on CTE facility projects were shared.
- 5) Director of Special Education – Information on National Assessment of Educational Progress (NAEP) and other state assessments were shared.
- 6) Director of Child Care – Classroom learning activities and new hirings were shared.

Motion was made by MaryAnn Lippert, seconded by Jane Wesely, to approve the Administrative Reports as presented. Motion carried (5-0).

D. COVID-19 Update

Mary Lou Masanz, Elementary School Administrative Assistant/Nurse, shared information on the elementary and high school offices efforts to keep our students in school and healthy using the Test to Stay program.

1) Close Contact Non-Vaccinated Student Athlete Participation

Motion was made by Nathan Bowden, seconded by MaryAnn Lippert, to revise the Test to Stay Guidelines document with changes to include – Vaccinated Student Athlete: No symptoms may choose not to do TTS and are eligible to practice and compete as long as they mask in practice and competition. Unvaccinated Student Athlete: May practice and compete if using TTS through 7 school days after exposure. If they choose not to TTS, may return to practice and competition on day 8 with a negative PCR result on day 6 or 7; or day 11 after exposure with no test. Household Members of Positive COVID-19: 1) Keep all school related nonvaccinated household members home. Motion carried (5-0).

E. Early Graduation for 2021-2022 School Year – removed from agenda.

F. First Reading of Updates to Policy 343.4-Exhibit: Parent/Guardian Notice of Educational Options  
Moved forward to second reading in January.

G. First Reading of Updates to Policy 423: Full-Time Public Open Enrollment  
Moved forward to second reading in January.

H. First Reading of New Policy 343.47: Concurrent Enrollment Courses Specific to DLL Courses  
Moved forward to second reading in January.

I. Information and Discussion on New Policy 441.2: Student Representative to the Board  
Several sample policies were shared with the Board. Draft policy at the January meeting.

J. CTE Project Update – information only.

K. State Education Convention – information only.

L. Employee Handbook Updates – further discussion at the January meeting.

M. CTE Dedication Plaque

Motion was made by Julie Strenn, seconded by Jane Wesely, to approve moving forward with the CTE dedication plaque as presented. Motion carried (5-0).

N. Change in High School 2022 Graduation Date

Motion was made by MaryAnn Lippert, seconded by Nathan Bowden, to approve changing the graduation date for the class of 2022 to Saturday, May 28, 2022. Motion carried (5-0).

**IX. Legislative Report** – MaryAnn Lippert shared updates on various bills affecting school districts.

**X. Public Comments** – no public comments.

**XI. Closed Session: The Board will consider moving into Closed Session as per WI Statute 19.85(1)(c)**

Motion was made by Julie Strenn, seconded by Nathan Bowden, to move into Closed Session as per WI State Statute 19.85(1)(c) for the purpose of: A. District Administrator Evaluation Document. President Hoogesteger directed the Clerk to take a roll call vote: Mandy Hoogesteger-Yes, Nathan Bowden-Yes, Jane Wesely-Yes, Julie Strenn-Yes, MaryAnn Lippert-Yes. Motion carried (5-0).

**XII. Reconvene into Open Session**

Motion was made by Julie Strenn, seconded by MaryAnn Lippert, to reconvene into Open Session. Motion carried (5-0).

**XIII. Take any Action from Closed Session** – No action taken.

**XIV. Adjourn**

Motion was made Jane Wesely, seconded by Nathan Bowden, to adjourn at 9:55 p.m. Motion carried (5-0).

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*Julie Strenn, School Board Clerk*

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*Transcribed by Deb Zdun, Administrative Assistant to the District  
Administrator and Board of Education*