

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, APRIL 8, 2024
SCHOOL DISTRICT OF PITTSVILLE
OFFICIAL MINUTES OF THE BOARD OF EDUCATION

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, April 8, 2024 in the CTE Conference Room. The meeting was called to order by President Lippert at 7:00 p.m.

II. Pledge of Allegiance

III. Establish Quorum

Members present: Chris Zawislan, Rick Winters, Nathan Bowden, Julie Strenn, and MaryAnn Lippert.

Student Representative present: Kadin Fox

Administration present: Jason Knott, District Administrator; Pam Tesch, Business Services; Rod Watson, High School Principal; Heather Friday, Elementary Principal.

IV. Approval of Agenda

A. Change of Sequence/Removal of Item(s)

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to approve the April 8, 2024 agenda. Motion carried (5-0).

V. Announcements

VI. Celebrations

VII. Student Representative Update

- 2024 PHS Senior Trip – Six Flags Great America
- End of year activities: Earth Day, 8-12 grade kickball tournament, senior awards night, last day of school activities being planned by student council.
- Graduation: May 25 at 10:00 AM. Mrs. Niedfeldt will be the keynote speaker.

VIII. District Administrator Update

- State Testing: ACT, Pre-ACT, Forward Exam
- Crystal Apple Awards Banquet: PSD Teachers of Distinction – Michelle Abel, Lindsay Meissner
- Community Connection: Mr. Knott will be at the Pittsville Community Library on April 9 at 1:00 PM to share information on what is happening in the district.

IX. Consent Agenda Items

A. Meeting Notice Certification

B. Regular Minutes of March 11, 2024

C. Financial Status (March Expenses \$746,651.06; Revenues \$1,568,971.91)

D. Retirement(s)/Resignation(s)

1) Michelle Gachnang, ES LMC

2) Daria Bruley, PCCC Teacher Assistant

E. Hiring(s)

1) ES/MS General Music Teacher and MS/HS Choir Director - Logan Kaduce

2) Technical Education Teacher - Ethan Kalepp

President Lippert requested that Item B. Regular Minutes of March 11, 2024 be pulled from the Consent Agenda and corrections made to Item XI.B. (to approve the ~~44~~ 10 student applications received for a total of 12 Start College Now classes for the Fall Semester 2024) and Item XI.C. (to approve the 2 student applications received for a total of 3 the Early College Credit Program classes for the Fall Semester 2024).

Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the Regular Meeting Minutes of March 11, 2024 as corrected. Motion carried (5-0).

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to approve the remaining Consent Agenda items as presented. Motion carried (5-0).

X. Information Only Item(s)

- A. Beginning Auto Program – Mr. Hughes gave an overview of the successful pilot class “Beginning Autos.” Mr. Watson awarded Mr. Hughes with the Panther Pride Award and thanked him for designing the course, acquiring materials, and dedicating his time to pilot this program which greatly benefited our students. Mechanical classes offered next year with Mr. Kalepp will be Small Engines I and II, Power and Energy, Autos I and II, Diesel Mechanics.
- B. Facilities and Capital Improvements Committee - 13 members including parents, community members, coaches, teaching staff, administrators, and board members volunteered to participate. First meeting date is being scheduled for mid-April.

XI. Discussion/Action

- A. Project Search - 66.03 Agreement with Marshfield School District for the 2024-2025 School Year
Motion was made by Chris Zawislan, seconded by Nathan Bowden, to approve the 66.03 Agreement with the Marshfield School District-Project Search for the 2024-2025 school year. Motion carried (4 yes, with Strenn abstaining).
- B. Summer School 2024 Courses and Teachers
Motion was made by Julie Strenn, seconded by Rick Winters, to approve the 2024 Summer School courses and teachers as presented. Motion carried (4 yes, with Zawislan voting no).
- C. Early Graduation Requests for 2024-2025
Motion was made by Nathan Bowden, seconded by Chris Zawislan, to approve the early graduation request for one high school student for the 2024-2025 school year. Motion carried (5-0).
- D. Set Date and Time for June Budget Hearing and Annual Meeting
Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve June 10, 2024 at 6:00 PM in the CTE Conference room for the Budget Hearing and Annual Meeting date (with the regular June meeting to follow). Motion carried (5-0).
- E. April 2, 2024 Election Results
 - 1) Certificate of Election / Oath of Office – Julie Strenn signed the Oath of Office.
 - 2) Appoint School Board Representative for CESA 5 – Rick Winters was appointed the CESA 5 School Board Representative.
- F. First Reading of Updates to Policy 446 (formerly 446.1): Student Searches
Discussion on section “Search of Students and/or their Personal Belongings.” Research will be done to possibly add the wording “with prior parental notification attempted.” Moved to May meeting for second reading/possible approval.
- G. Second Reading/Approval of Updates to Policy 133: Filling Board Vacancies, 133-Exhibit A: Notice, 133-Exhibit B: Declaration of Eligibility, 133-Exhibit C: Notification of Appointment
Motion was made by Julie Strenn, seconded by Rick Winters, to accept the second reading and approve updates to Policy 133: Filling Board Vacancies, 133-Exhibit A: Notice, 133-Exhibit B: Declaration of Eligibility, 133-Exhibit C: Notification of Appointment. Motion carried (5-0).
- H. Second Reading/Approval of Updates to Policy 163 (formerly 153): Board Member Development Opportunities
Motion was made by Julie Strenn, seconded by Nathan Bowden, to accept the second reading and approve updates to Policy 163: Board Member Development Opportunities. Motion carried (5-0).
- I. Second Reading/Approval of New Policy 164: Board Member Compensation and Expenses, 164-Rule: Board member Compensation and Reimbursement, 164-Exhibit: Notification of Refusal of School Board Member Salary
Motion was made by Nathan Bowden, seconded by MaryAnn Lippert, to accept the second reading and approve new Policy 164: Board Member Compensation and Expenses, 164-Rule: Board member Compensation and Reimbursement, 164-Exhibit: Notification of Refusal of School Board Member Salary. Motion carried (5-0).
- J. Second Reading/Approval of Updates to Policy 171: Regular Board Meetings
- K. Second Reading/Approval of Updates to Policy 171.1: Public Notification of Board Meetings
- L. Second Reading/Approval of Updates to Policy 171.2: Agenda Preparation and Dissemination
Motion was made by Julie Strenn, seconded by Rick Winters, to accept the second reading and approve updates to Policies 171: Regular Board Meetings, 171.1: Public Notification of Board Meetings, and 171.2: Agenda Preparation and Dissemination. Motion carried (5-0).
- M. Second Reading/Approval of Updates to Policy 172: Special Board Meetings
Motion was made by Chris Zawislan, seconded by Nathan Bowden, to accept the second reading and approve updates to Policy 172: Special Board Meeting. Motion carried (5-0).
- N. Second Reading/Approval of Updates to Policy 175: Annual and Special Meetings of the District Electors
Motion was made by Nathan Bowden, seconded by Julie Strenn, to accept the second reading and approve updates to Policy 175: Annual and Special Meetings of the District Electors. Motion carried (5-0).

- O. Second Reading/Approval of New Policy 181: Rules of Order
Motion was made by Julie Strenn, seconded by Nathan Bowden, to accept the second reading and approve new Policy 181: Rules of Order. Motion carried (5-0).
- P. Second Reading/Approval of Updates to Policy 763-Rule: Management of Student School Meal Accounts
Motion was made by Nathan Bowden, seconded by Rick Winters, to accept the second reading and approve updates to Policy 763-Rule: Management of Student School Meal Accounts. Motion carried (5-0).
- Q. Employee Wages and Benefits
 - 1) Dental/Vision Insurance for 2024-2025
Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve employee vision and dental coverage through Delta Vision and Delta Dental with District’s premium share to be 85% and employee premium share to be 15% for the 2024-2025 school year. Motion carried (5-0).
 - 2) Health Insurance for 2024-2025
Motion was made by Julie Strenn, seconded by Nathan Bowden, to approve Aspirus Health Plan as the District’s health insurance for the 2024-2025 school year, allowing the employee to choose either option of Signature Plan or Choice 3 Tier Plan. District’s premium share to be 85% and employee share to be 15%. Motion carried (5-0).
 - 3) HSA Savings Account for 2024-2025
Motion was made by Julie Strenn, seconded by Chris Zawislan, to approve the District’s 2024-2025 contribution to eligible employee Health Savings Accounts at \$750.00 for family and \$375.00 for single, funded 1/2 in December after General Aid payment and 1/2 in January after levy payment with flexibility if the health insurance renewal comes in lower than a 9.5% increase. Motion carried (5-0).
 - 4) Employee Wage Increases for 2024-2025
Motion was made by Julie Strenn, seconded by Rick Winters, to approve a wage increase of 2.21% step/lane and 1.91% wage increase for professional staff, 4.12% wage increase for administrative staff, and a 4.12% hourly rate increase for support/hourly staff for the 2024-2025 school year. Motion carried.

XII. Legislative Report

- Governor Evers signs 11 educational related bills into law, issues veto on Senate Bill 549 and AB 377.

XIII. Public Comments – No public comments.

XIV. Future Agenda Item(s)

- Fund 80 presentation
- Board requested a walking tour of the schools prior to their May meeting.

XV. Convent into Closed Session – The Board will consider moving into Closed Session as per WI State Statute 19.85(1)(c)
Motion was made by Julie Strenn, seconded by Nathan Bowden, to move into Closed Session as per WI State Statute 19.85(1)(c) for the purpose of A. Administrative Contracts/Evaluation/Performance. Motion carried by roll call vote (5-0).

XVI. Reconvene into Open Session

Motion was made by Nathan Bowden, seconded by Chris Zawislan, to reconvene into Open Session. Motion carried (5-0).

XVII. Take any Action from Closed Session – no action taken.

XVIII. Adjourn

Motion was made by Nathan Bowden, seconded by Julie Strenn, to adjourn at 11:05 pm. Motion carried (5-0).

Julie Strenn, School Board Clerk

Transcribed by Deb Zdun, Administrative Assistant to the District Administrator and Board of Education