

The PANTHER PRIDE

Pittsville School District Newsletter • Back-To School, 2021-2022

FROM THE DESK OF THE DISTRICT ADMINISTRATOR

As always, I look forward to having our students back in our schools with our staff. I know most people are weary of talking and thinking about COVID-19, but it is still an area of focus as our population is learning to function with its changing presence. We continue to ask for your patience, cooperation, and understanding as we find the best ways to educate all of our children regardless of their needs. We will continue to have fulltime virtual options available for families who need them through RVA and Acellus Academy. Your school staff has stepped up and served our kids and families in ways that make me proud to be on their team. Their efforts since the beginning of the pandemic in March of 2020 have been above and beyond the service provided in most of the state and country.

It is most important that students and household members stay home if they are experiencing a cough, shortness of breath, and loss of taste. These are three primary symptoms of COVID-19. Of course if they are experiencing vomiting, diarrhea, or fever, the student should not be in school. Patents and staff did a remarkable job monitoring the health of their children and keeping the school from becoming a possible source of secondary infection. As much as we would like everything to be back to normal, it has become clear there is more to do.

Fall start plans as related to COVID-19:

- Per Federal Mandate, face coverings are required on school buses and in other school transportation
- Student face coverings are optional, we encourage students to wear face coverings in the building, even though it is not a requirement.
 - If there is reasonable information to conclude a secondary infection or community spread of a non-household identified close contact, the district will require face coverings for all students for a period of 7 to 10 school days. Face coverings will become optional if there are no additional secondary infections or community spread within our school environment after this time period.
- Staff are required to wear a face covering when around students or other people in the building and will be optional when outside and socially distanced.
- Continue hand washing and respiratory etiquette practices.
- Social distance as possible inside and outside of the building.
- Follow County Quarantine Guidelines for positive and close contacts as required by State Statute.
- Visitors will be required to wear a face covering while inside District buildings.

The CTE Facility and roof project over the Primary Wing of the Elementary School are a little behind schedule, but will be ready by September 1 when our kids start school. To say it has been a push to get to this point would be an understatement. The quality and functionality of this new learning space continues to build upon the tradition of topnotch learning opportunities for our students. Our CTE Academy requirements for all graduates sets the standard not just around our state, but around the country. The Agriculture Department now has the space and facilities to match our outstanding curriculum. We hope the community is as excited as we are about having this for our students now and in the future. We will be offering tours of the new CTE Facility in September and October, please watch for information.

Mr. Rodney Figueroa

OUR BEST
for their best!

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2021-2022 SCHOOL CALENDAR

EQUAL EDUCATIONAL OPPORTUNITIES

PARENT/TEACHER CONFERENCES

Nov 4 and Nov 9 4:00 -7:30 PM

First Quarter Sep 1 – Oct 28
 Second Quarter Nov 1 – Jan 13
 Third Quarter Jan 17 – Mar 17
 Fourth Quarter Mar 22 – May 27

It is the policy of the Pittsville School District, pursuant to state and federal laws and regulations, that no person may be denied admission to any public school in this District or be denied participation in, be denied the benefits of, or be discriminated against in any curricular (which would include all Career and Technical Education opportunities), extra-curricular, pupil service, recreational, or other program or activity because of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, any physical, mental, emotional, or learning disability or any other legally-protected status or classification as required by S. 118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

The District encourages informal resolutions of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the Pittsville School District.

Any questions concerning this policy should be directed to: Matthew Sherwood, Director of Special Education and Pupil Services, School District of Pittsville, 5459 Elementary Avenue, Suite 2, Pittsville, Wisconsin 54466, 715-884-2517 Ext 255.

NO SCHOOL DAYS	
Sep 6	Labor Day
Oct 29	Teacher Inservice
Nov 25-26	Thanksgiving Break
Dec 24-31	Winter Break
Jan 14	Teacher Inservice
Feb 25	No School (Snow Make Up Day)
Mar 18	Inservice
Apr 15	No School (Snow Make Up Day)
Apr 18-22	Spring Break
May 30	Memorial Day

First Day of School – Sept 1

Last Day of School – May 27

AUGUST							SEPTEMBER							OCTOBER							NOVEMBER						
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8	9	10	11	12	13	14	5	HOL	7	8	9	10	11	3	4	5	6	7	8	9	7	8	PT	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
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														31													

DECEMBER							JANUARY							FEBRUARY							MARCH						
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APRIL							MAY							JUNE							JULY						
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10	11	12	13	14	NS	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
HOL	NS	NS	NS	NS	NS	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25	26	27	28	29	30	29	HOL	INS					26	27	28	29	30			24	25	26	27	28	29	30
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LOOKING FOR ATHLETIC EVENTS? Visit our website at www.pittsville.k12.wi.us.

CANCELLATIONS, DELAYS, EARLY DISMISSAL

Should inclement weather or other emergency situations require the District to close schools, the following procedures shall be followed.

- Notification will be made to students and staff beginning at 6:00 a.m. or as soon as practicable using the District's SchoolMessenger alert system if conditions warrant the closing of schools.
- The following local television and radio stations will also be notified by 6:00 a.m. or as soon as practicable:

WIFC	95.5 FM	WSAW	TV-7
WOFM	94.7 FM	WAOW	TV - 9
WGLX	103.3 FM	WEAU	TV-13
WOSQ	92.3 FM		

"Anyone who does anything to help a child is a HERO to me."

~Fred Rogers

HIGH SCHOOL PRINCIPAL'S MESSAGE



It is almost time for school! We are very excited to start a great school year at PHS. As you know, this is my first year as principal, so we'll be learning a lot together!

I am coming to PHS after seven years as an associate principal at Shawano Community Middle School. Before that I worked as a social studies teacher at an alternative high school in Elgin, IL. I have a Bachelor's in History, Master's in Teaching and Learning, Administration Certificate, and Doctorate in Curriculum and Instruction. I'm also a National Board Certified Teacher. I plan to bring that education and experience to the talented staff at PHS and help us to keep our momentum going in regards to designing quality instruction and assessment. I will be focused on creating the best learning environment possible so our students can do their very best work.

I have a wife, Cassy, who is taking a break from being a college professor to help take care of our kids. We have three children - Lincoln (9), Charlotte (7), and Eleanora (2). I spend most of my free time with my family or with the National Guard where I am a military intelligence officer.

I am very excited about this school year. We are going to manage COVID-19's continued threat while moving forward with great learning opportunities. Of course, the new CTE building is our biggest improvement. It will be open and ready for business when the school year begins. This is going to enhance our already amazing Career and Technical Education program at PHS. We will also have a new art room for our students, which will increase the amount of time our students will have with Ms. Landgraf, our new art teacher.

Our New Student Orientation is scheduled for 12:30-3:30 p.m. on Wednesday, August 25th. It will be an opportunity for freshmen and other new students to learn about how their schedule will work and which extracurricular activities are best suited for them. All new students to PHS are encouraged to attend. If you cannot make it, please schedule a meeting with me or Mrs. Krystowiak, School Counselor, so we can answer your questions.

One more note for juniors - we are going to host a fall ACT test. This will be a chance for you to take the test a few months ahead of the spring date. You'll become more familiar with the exam and you'll know what skills you need to focus on before the official test. This test will be on site on October 19th. Look for more details about this great opportunity soon.

Okay - here's the fun part: COVID-19 is still a reality in our community. We will do whatever we can to keep our students and staff safe while the pandemic continues. We will encourage students to wear masks in the building, even though it is not a requirement (aside from while on the bus or while singing in choir). We do not require vaccinations at PHS and believe that such conversations are best held between families and medical doctors. We have seen a lot of data that vaccinated people are at significantly lower risk of serious complications from COVID-19, though, and we want all of our students to be safe. Please do whatever you can to stay safe during this time. We will get through this together!

I am so excited to be a part of this staff and community. Please feel free to come up and introduce yourself if we haven't met yet. I love to help young people plan their futures. I look forward to helping this to be the best year yet at Pittsville High School. Let's all work on being Respectful, Responsible, Honorable, and Engaged together!

Dr. Rod Watson

ELEMENTARY SCHOOL PRINCIPAL'S MESSAGE



Greetings from the Elementary School!

Welcome to the 2021-2022 school year. I hope everyone had a great summer! I am excited for the students to be back. It's going to be a great learning year. I know there are many uncertainties going into the school year, but I can assure you that we will work with each family to ensure your child has the best educational experience possible. Grades 4K-3 will continue using the SeeSaw app and Grades 4 - 8 will continue using Google Classroom. This will help greatly in the case your child will be learning from home.

Our annual **Meet and Greet** will be on **Monday, August 30th from 10:00 a.m. - 6:00 p.m.** Please stop in during this time to meet your child's teachers and bring in your school supplies. It makes the first day a lot easier if you don't have everything in your backpack! We have extended our hours this year to avoid large crowds.

If you need assistance providing your child with school supplies, please email Ms. Raygo at raygoash@pittsville.k12.wi.us or call 715.884.2517 extension 146.

I am excited to introduce our new staff this year. We welcome Ms. Maria Landgraf, K-12 art teacher; Ms. Bayli Vacho, Grades 6 - 8 science teacher; Ms. Ellie Joosten, 2nd grade teacher; Mr. Jason Schiltz, Grades 6 - 8 math teacher; Ms. Anita Hernandez, special education paraprofessional; Mrs. Michelle Gachnang, kindergarten assistant; Ms. Kaitlyn Potts, kindergarten assistant; and Mrs. Kelly Moeller, food service cook.

I hope everyone had a wonderful summer and I look forward to seeing you all very soon!

Mrs. Friday and Staff

IMPORTANT DATES TO NOTE:

August 30 - Meet and Greet, 5 - 7:00 PM
 September 1 - First Day of School
 September 6 - No school for students
 September 8 - Picture Day
 October 14 - Retake Picture Day
 October 29 - No School for Students
 November 4 & 9 - Parent/Teacher Conferences, 4 - 7:30 PM
 November 25 & 26 - No School for Students, Thanksgiving Break

To access the entire school calendar, please go to our district website.

NUTRITION NUGGETS

NEWS FROM OUR FOOD & NUTRITION SERVICE DEPARTMENT



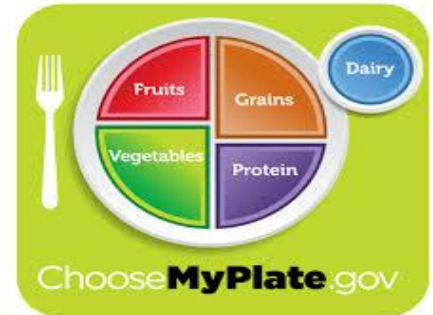
Dear Families of Pittsville School District,

Our school nutrition team would like to welcome back all our students and their families for another exciting school year. The past year and half has changed a lot of aspects in our everyday lives including our food service department. As nationwide shortages continue due reasons out of our control, we promise to keep our students moving forward with their nutrition needs to give them the boost needed for a top level learning environment. We will be doing all the proper procedures to keep everyone distanced during meal service as well as keeping up with and always moving forward on keeping our students, staff and, communities members safe during this latest surge of COVID. I know personally I cannot wait to see our students return for another wonderful school year.

Sincerely,

Mr. Matt Andres

Food Service Director
andremat@pittsville.k12.wi.us



USDA WAIVER EXTENDED FOR THIS SCHOOL YEAR

With COVID-19 still affecting so many families, the USDA has extended the program in which all students will receive a free reimbursable breakfast and reimbursable lunch during the school year of 2021-2022. As in the case of this past school year, each student who wishes to participate can do so with no cost to their families. Milk still can be purchased for ala carte and cold lunch meals at \$.30 per milk as well as all adults/staff members can purchase a lunch for \$3.92 and/or breakfast for \$2.00 as in this past school year. With 100% in-person learning, there will be limited to-go meals provided on a case-by-case basis.

FREE AND REDUCED APPLICATIONS

With the extended USDA waiver program that allows all students a free reimbursable breakfast and lunch each school day, a lot of questions have come our way in regards to free and reduced applications. If your family would have filled out an application on a regular non-waiver school year, please still fill out and return a free and reduced meal application. These applications will not affect meal pricing for any students this school year, but the applications are used for all kinds of grants and funding within our school district. These applications can be found on our school website or a printed copy is available from our school offices.



MENUS ARE AVAILABLE ONLINE AT

WWW.PITTSVILLE.K12.WI.US

MESSAGE FROM THE HEALTH OFFICE

Dear Parents/Guardians,

To ensure that your child has a healthy and safe start to the new school year, there are a few things you may need to do.

If your child has been prescribed any emergency medications such as an Epi Pen, Rescue Inhaler, or other, the following will be needed at school:

- Action Plan, completed and signed by Physician and parent.
- Emergency medication with a pharmacy label attached.
- Prescription Medication form filled out and signed by Physician and parent.

If your child will need prescription medication at school please provide:

- Prescription Medication form or School Medication orders completed and signed by your child's Physician and parent.
- Medication must be brought to school in the original prescription bottle with a current prescription label by the parent or adult, not the student.

If you wish your child to receive over the counter medications at school, please log into your Skyward account and complete and sign the Non-prescription medication form. The school will provide Tylenol and Ibuprofen.

If your child has other health conditions that may need to be addressed at school, please contact us so we can work and meet with the school nurse.

Updated Immunization forms are also needed. Please feel free to email me with any questions. masanmar@pittsville.k12.wi.us

Mary Lou Masanz, Health Coordinator

ANNUAL NOTICES TO PARENTS/GUARDIANS AND STAFF

State Statutes requires that notice be provided to parents annually on a number of issues of importance regarding your student(s). While we have included all the annual notices that we are aware of below, it may not be all inclusive. When we become aware of additional notices, we will add them to the list. Please review the information carefully. If you have any questions regarding the content, please contact the district office at 715-884-6694.

STUDENT ACADEMIC STANDARDS (Policy 313). State law requires the District to provide the parents and guardians of all enrolled students with notice of the academic standards in mathematics, science, reading and writing, geography, and history that have been adopted by the School Board and that will be in effect during each school year. The School District of Pittsville will continue to implement the Wisconsin Academic Standards. Details of these standards can be viewed at <http://dpi.wi.gov/standards>.

SCHOOL ACCOUNTABILITY REPORT. The School Report Card, using multiple measures of student learning, provides valuable guidance on how our schools are doing and where they can improve. The report cards help all Wisconsin public schools get a better picture of how well they help children learn, advance to the next grade, and graduate ready for college and career. Parents can view each school's report card on our website at www.pittsville.k12.wi.us. Additional school accountability information is available at DPI Accountability Website. Because of the COVID-10 pandemic and the student assessment requirement waivers for the 2019-2020 school year, the Department of Public Instruction (DPI) was prohibited by section 115.385(6) of the state statutes from publishing a school and school district accountability report for the 2020-2021 school year (i.e., the report that would have been based on 2019-2020 data). Therefore, until reports are published in the 2021-2022 school year (covering 2020-2021), the most recent school accountability report that is available is the 2019-2020 report that is based on data from the 2018-2019 school year.

EDUCATIONAL OPTIONS (Policy 343.4-Exhibit). School Boards are required by section 118.57 of the state statutes to annually publish a description of the educational options available to the children residing in our district, including public schools, private schools participating in parental choice programs, charter schools, virtual schools, part-time and full-time open enrollment, Early College Credit Program, Technical College Course Program ("Start College Now"), and the options of attending a home-based private educational program. This description of education options is posted on the district website at www.pittsville.k12.wi.us. Because of the COVID-19 pandemic and student assessment requirement waivers for the 2019-2020 school year, the DPI is prohibited by section 115.385(6) of the state statutes from publishing a school and school district accountability report in the 2020-2021 school year. The test score performance categories from the most recent school and school district accountability reports (for the 2018-2019 school year) will be used until the district receives DPI communications regarding whether "performance categories" will be assigned in the accountability reports that are issued in the fall of 2021 and which year's performance categories the DPI expects to be included in the 2021-2022 notice of educational options.

SCHOOL AND SCHOOL DISTRICT PERFORMANCE REPORT. The School Performance Report serves as our state's annual public school report card and represents the most comprehensive resource for data on school performance and student achievement. Each report gives information pertinent to the Pittsville School District compared to State of Wisconsin totals. You may refer to the Wisconsin DPI Website for complete comparison of all Wisconsin Schools. Please go to <https://apps2.dpi.wi.gov/sdpr/spr.action> to review the Pittsville School District's School Performance Report. Parent/Guardians of each student enrolled have the right to request a school and school district performance report. Due to the pandemic and testing disruptions that occurred in 2019-2020 and 2020-2021, the district will continue to monitor DPI communications regarding which testing data will be included in the performance reports that are issued in 2021-2022.

STUDENT ASSESSMENTS (Policy 346). The Pittsville School District annually administers the following examinations:

- The Wisconsin Forward Exam at grades 3-8 English Language Arts (ELA) and Mathematics; at grades 4 and 8 Science; and at grades 4, 8, and 10 Social Studies
- ACT Aspire at Grade 9 and 10
- The ACT Plus Writing at grade 11 for Reading, English, Mathematics, Science, and Writing
- ACT WorkKeys at grade 11

The District's *Annual Notice of Student Assessment Information* offers additional information on the state-required 4th, 8th, 9th, 10th, and 11th grade examinations administered to student enrolled in the district and is available on the school district's website.

GENERAL STUDENT NONDISCRIMINATION (Policy 113 and 411). It is the policy of the Pittsville School District, pursuant to state and federal laws and regulations, that no person may be denied admission to any public school in this District or be denied participation in, be denied the benefits of, or be discriminated against in any curricular (which would include all Career and Technical Education opportunities), extra-curricular, pupil service, recreational, or other program or activity because of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, any physical, mental, emotional, or learning disability or any other legally-protected status or classification as required by S. 118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

The District encourages informal resolutions of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the Pittsville School District.

Any questions concerning this policy should be directed to: Matthew Sherwood, Director of Special Education and Pupil Services/Title IX Coordinator, School District of Pittsville, 5459 Elementary Avenue, Suite 2, Pittsville, Wisconsin 54466, 715-884-6694 2517 Ext 255.

TITLE IX (Policy 113). The School District of Pittsville does not unlawfully discriminate on the basis of sex in the district's education programs and activities as required by Title IX and Part 106 of Title 34 of the Code of Federal Regulations. The requirement not to discriminate extends to admission and employment. Inquiries about the application of Title IX and Part 106 to such recipient may be referred to the District's Title IX Coordinator, to the Assistant Secretary of the U.S. Department of Education, or both. A formal complaint resolution procedure is available. To address allegations of violations in the Pittsville School District, please contact: Matthew Sherwood, Director of Special Education and Pupil Services/Title IX Coordinator, School District of Pittsville, 5459 Elementary Avenue, Suite 1, Pittsville, WI 54466, 715-884-2517.

BOARD OF EDUCATION

Mandy Hoogesteger, President

MaryAnn Lippert, Vice-President

Julie Strenn, Clerk

Jane Wesely, Treasurer

Nathan Bowden Member-At-Large

WHO DO I CONTACT?

District Administrator – Rodney Figueroa
715-884-6694

High School Principal – Rod Watson, Ed.D.
715-884-6412

Elementary School Principal – Heather Friday
715-884-2517

STUDENT NONDISCRIMINATION IN RELATION TO CAREER AND TECHNICAL EDUCATION. As required by C.F.R. 34, Appendix B to Part 100, this notice shall serve to advise students and parent/guardians that all career and technical education programs offered by the School District of Pittsville will be available without regard to a person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, any physical, mental, emotional, or learning disability or any other legally-protected status or classification as required by S. 118.13, Wis. Stats. The School District of Pittsville offers a variety of career and technical courses for grades 7-12. These courses offer opportunities for students to explore technology, trade and industrial, agriculture, business, marketing/entrepreneurship, family and consumer science, and health science. The admission criteria or pre-requisites for the career and technical education courses offered in grades 9-12 can be found in the PHS Course Handbook located on the district website at www.pittsville.k12.wi.us. The person designated to coordinate district compliance with nondiscrimination laws: Matthew Sherwood, Director of Special Education and Pupil Services/Title IX Coordinator, 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466, 715-884-2517 Ext. 255, sherwmat@pittsville.k12.wi.us. Lack of English language skills will not be a barrier to admission and participation.

STUDENT RELIGIOUS ACCOMMODATIONS (Policy 381.2 and 411). Students may be excused from a classroom activity or from portions of the established course of instruction where the instructional content would violate the child's religious beliefs. Students may be required to complete an alternative assignment or course of instruction to meet course requirements. Questions or complaints concerning accommodations should be directed to the student's teacher or building principal.

EDUCATION OF HOMELESS CHILDREN AND YOUTH (Policy 411.2). The McKinney-Vento Act defines homeless children and youth as: Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are: sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative Adequate accommodations; living in emergency or transitional shelters; abandoned in hospitals; living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and migratory children who qualify as homeless because the children are living in circumstances described above. If you are personally aware of or are acquainted with any children or youth who may qualify according to the above criteria, the Pittsville School District provides the following assurances to parents and guardians of homeless children and youth and unaccompanied homeless youth:

- The child or youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (e.g., academic records, immunization and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness.
- Homeless children and youths are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.
- Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records.
- Immediate enrollment and transportation to the school of origin. "School of origin" means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool.
- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact Matthew Sherwood., Homeless Liaison for the Pittsville School District, at 715-884-2517 or sherwmat@pittsville.k12.wi.us for additional information about the rights and services described above.

STUDENT PRIVACY (Policy 333.1). The school board respects the privacy rights of parents and their children. No student shall be required to participate in any survey associated with a school program or the district's curriculum, or which is administered by a third party in the school, if the survey includes one or more of the following items:

- 1) Activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or for selling that information (otherwise providing that information to others for that purpose.)
- 2) The administration of any survey containing information related to one or more of the following items:
 - political affiliations or beliefs of the student or the student's parent;
 - mental and psychological problems of the student or the student's family;
 - sex behavior or attitudes;
 - illegal, anti-social, self-incriminating, or demeaning behaviors;
 - critical appraisals of other individuals with whom students have close family relationships;
 - legally recognized privileged or analogous relationships such as those of lawyers, physicians, and ministers;
 - religious practices, affiliations, or beliefs of the student's parents; or
 - income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.
- 3) Any non-emergency, invasive physical examination or screening that is: (a) required as a condition of attendance, (b) administered by the school and scheduled by the school in advance, and (c) not necessary to protect the immediate health and safety of the student or other students.

The building principal shall notify parents/guardians at the beginning of each year of the specific or approximate dates during the school year when such survey activities are scheduled involving their children. Parents/guardians shall be given the opportunity to request that their child not participate in a survey containing the above information. If a survey containing the above information is funded in whole or in part by a program administered by the U.S. Department of Education, written consent shall be obtained from the student or, in the case of a minor student, the student's parent/guardian before the student participates in the survey.

Parents/guardians may, upon request, inspect a survey containing any of the above information and any survey created by a third party before the survey is administered or distributed to a student. They may also request to inspect any instructional materials used in connection with the survey or any instructional material used as part of the educational curriculum for the student. Requests to inspect a survey or instructional materials should be made to the building principal or his/her designee. Survey inspection requests should be made prior to the date in which the survey is scheduled to be administered to students. The principal or designee shall respond to such requests without delay.

HUMAN GROWTH AND DEVELOPMENT (Policy 341.31). The Pittsville School District provides instruction in human growth and development throughout the K-12 curriculum. No student may be required to take any or all instruction in this area if the student's parent/guardian files with the teacher or school principal a written request that the student be exempted. Students exempted from such instruction will still receive instruction in the subject areas described in sections 118.01(2)(d)2c and 8 of the state statutes. Information on complete curriculum and instructional materials can be requested by contacting your child's principal.

SPECIAL EDUCATION. Upon request, the Pittsville School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents

in private (including religious) schools, elementary schools and secondary schools located in the school district. A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made. Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides. Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Matthew Sherwood, Director of Special Education and Pupil Service, at 715-884-2517 or 5459 Elementary Avenue, Suite 1, Pittsville, WI 54466.

SPECIAL NEEDS SCHOLARSHIP PROGRAM. (Policy 342.1-Exhibit) This notice serves to inform parents and guardians of students with disabilities that the State of Wisconsin has established the Special Needs Scholarship Program. Under this scholarship program and as further specified in state law, a child with a disability who has been denied the opportunity to attend a nonresident school district under the full-time open enrollment program may be eligible to receive a scholarship from the Department of Public Instruction (DPI) that allows the child to attend an eligible private school that is participating in the Special Needs Scholarship Program. This is a state-administered program. A parent or guardian who is interested in the Special Needs Scholarship Program should independently verify the participating private schools and the specific terms, eligibility criteria, and application procedures of the scholarship program with the DPI. The Special Needs Scholarship Program is further defined under section 115.7915 of the state statutes. Additional information about the program should be available on the website of the Wisconsin Department of Public Instruction: <https://dpi.wi.gov/sms/special-needs-scholarship>.

TITLE I PROGRAMS/TEACHER/PARAPROFESSIONALS QUALIFICATIONS. The School District of Pittsville receives federal Title I program funds under the Elementary and Secondary Education Act (ESEA).

Parental Involvement Policy (811) The Board of Education believes that the education of each student is a responsibility shared by the school as well as parents. The Board recognizes the need for a constructive partnership between the district and parents that provides for two-way communication and fosters educational support for students and parents. In this policy, the word "parent" also includes guardians and other members of a student's family involved in the student's education. In keeping with these beliefs, it is the intention of the district to cultivate and support active parental involvement and to set and realize goals for parent-supported student learning. To that end, the district shall:

1. Keep the citizens of the district regularly and thoroughly informed through all channels of communication on all policies, programs, and planning of the district, and to carry out this policy through its own efforts and through the offices of the district administrator and building principals.
2. Consult with and encourage parents to share in school planning and in the setting of objectives through participating in school advisory committees.
3. Help parents understand the education process and their role in supporting student achievement.
4. Inform parents of school choices within the district, including but not limited to, information about open enrollment, choice programs, and charter schools.
5. Provide opportunities for parents to be informed about their student's progress toward attaining proficiency on state and district content standards through written materials and public meetings. Information shall explain how the student's progress will be measured and how parents will be informed of such progress. This information shall also be provided to the building level and district committees.
6. Provide appropriate avenues for parents to find support in their role.
7. Encourage organizations for parents at each school building as well as at the district level. The organizations shall receive information concerning district and school activities and shall have opportunities for input into district decisions as appropriate.

Professional Qualifications of Teachers and Paraprofessionals. In accordance with federal law requirements, we are informing you that you may request information regarding the professional qualifications of your child's classroom teachers, including the following: 1) whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction, 2) whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived, and 3) is teaching in the field of discipline of the certification of the teacher. You may also request information regarding whether your child is being provided services by a paraprofessional(s) and, if so, the qualifications of any paraprofessional providing services to your child. Requests for teacher and paraprofessional qualification information should be directed to [identify the person/position and contact information] at the school. The requested information will be provided to you in a timely manner.

Student Assessment Information (Policy 346 and 346 Exhibit). Districts receiving Federal Title 1 program funds are required by the ESEA (Elementary and Secondary Education Act) [20 U.S.C. 6312(e)(2A)] to notify parents of each student attending any school receiving such funds that the parents may request information regarding any state or local school district policy regarding student participation in any assessments mandated by law and by the district.

Student Achievement Level and Academic Growth on State Academic Assessments. Each school receiving Federal Title 1 funds is required by the ESEA (Elementary and Secondary Education Act) [20 U.S.C. 6312(e)(1)(B)(i)] to provide each individual parent of a child who is a student in such school, information on the achievement level and academic growth of their child, if applicable and available, on each of the state academic assessments.

District Report Card. District receiving Federal Title 1 program funds are required by the ESEA (Elementary and Secondary Education Act) [20 U.S.C. 6311(h)(2)] to prepare and disseminate an annual school district report card that includes designated information on the district as a whole and each school served by the district. Pittsville School District's report card can be found at <https://apps2.dpi.wi.gov/sdpr/spr.action>. The district will continue to monitor communications from the DPI regarding this obligation in the 2021-2022 school year.

PROGRAMS FOR ENGLISH LEARNERS (Policy 342.7). Parents/Guardians of limited English Proficiency (English Learners) students participating in a language instruction program shall be notified, no later than 30 days after the beginning of the school year, of the following:

1. The reason for the identification of their child as an English Learner and in need of placement in a language instruction educational program.
2. The child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement.
3. The methods of instruction used in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction.
4. How the program in which their child is, or will be, participating will meet the educational strengths and needs of their child.
5. How the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation.
6. The specific exit requirements for the program, including the expected rate of transition from the program into classrooms that are not tailored for English learners, and the expected rate of graduation from high school.
7. In the case of a child with a disability, how the program meets the child's individualized education program (IEP) objectives.
8. Information pertaining to parental rights to enroll or remove a child from the language instruction program. WI State Statutes 115.96(2)

EDUCATION FOR EMPLOYMENT PROGRAM. PI-26 or Education for Employment (E4E) is a WI State Law that requires all school districts to develop a plan to "prepare elementary and secondary pupils for employment, to promote cooperation between business and industry and public schools, and to establish a role for public schools in the economic development of Wisconsin." The Pittsville School District has developed a diverse plan that utilizes input from district staff and community

stakeholders. The plan is an important aspect of academic and career planning at Pittsville School District and insures that all students will graduate prepared with knowledge and skills to enter the workforce.

It is the goal of Pittsville School District to offer rigorous and relevant career related opportunities for students in K-12. Pittsville School District will work with local and regional partners to ensure that each student graduates with an array of experiences in the world of work. The complete plan can be found on the district website at www.pittsville.k12.wi.us.

ACADEMIC AND CAREER PLANNING SERVICES FOR STUDENTS. Pittsville School District offers Academic and Career Plan (ACP) to all students in grades 6-12 through a program called "Career Cruising." "Career Cruising" provides students with individualized support to assist them with completing and updating his/her ACP, and provides opportunities for self-exploration, career exploration, and career planning. The ACP will be incorporated as an integral part of the overall college and career readiness plan by training staff in the ACP implementation and delivery model. Please visit the district's website to find out how to access this program, where you will also find contact information for your student's individual adviser.

STUDENT ATTENDANCE (Policy 431, 431-Rule). The Board of Education recognizes the positive relationship between regular school attendance and success in school and employment. If student learning and growth are to take place, parents/guardians, students, and school personnel must recognize their responsibilities to assure regular attendance. Regular school attendance is expected of all students. State law requires every student between six and 18 years of age to be in school attendance unless he/she: 1) is excused temporarily for physical or mental reasons, or other reasons defined by the Board; 2) has been excused by his/her parent/guardian prior to an absence in accordance with state law; 3) has graduated; or 4) has been authorized to attend an alternative educational program.

It is the responsibility of any person having under his/her control such a student to ensure regular attendance during the full period and hours that school is in session until the end of the quarter or semester of the school year in which the student become 18 years of age. Procedures shall be developed by the administration to enhance the full attendance requirement and to determine appropriate action to serve as a deterrent to truancy. These procedures shall be in accordance with state law and the District's truancy plan and shall be approved by the Board. The District shall not deny student credit in a course or subject solely because of a student's unexcused absence.

PROGRAM OR CURRICULUM MODIFICATIONS. School districts are required by section 118.15(1)(f) of the state statutes to notify students and their parents/guardians of the following at the beginning of the school year: (1) their right to request the school board to provide the student with program or curriculum modifications as outlined in section 118.15(1)(d) of the state statutes; and (2) the decision-making process used in responding to such requests under sections 118.15(1)(dm) and (e) of the state statutes, including the right to request that the school board review and reconsider an initial decision. Please contact your child's building principal if you would like more information or to make a request for modifications.

USE OR POSSESSION OF ELECTRONIC COMMUNICATION DEVICES (Policy 443.5). The School District of Pittsville may prohibit pupils from using or possessing electronic communication devices such as cell phones while on premises owned, rented, or under control of the School District. This policy may allow for the use or possession of such a device by a pupil when the Principal determines that the device may be used or possessed for medical, school, educational, vocational, or other legitimate use. Annually, each student in the Pittsville School District shall be informed of this Board of Education policy. Electronic communication devices such as cell phones will be confiscated if the device is being used in a manner that is contrary to the Student Handbook guidelines.

STUDENT BULLYING (Policy 411.1). Harassment and/or bullying of students will not be tolerated in the Pittsville School District, which includes any property or vehicles owned, leased, or used by the schools. The School Board considers these actions to be detrimental to the health and safety of students, and disruptive to the educational environment.

The educational environment is defined as consisting of every activity under the supervision of each school. For purposes of this policy, harassment and /or bullying are defined as any conscious, willful, or deliberate act or attempted act, through the use of words or actions, which are intended to cause physical injury, emotional distress/suffering or property damage or which impact the learning environment.

Harassment and/or bullying could include acts motivated by, but not limited to, hostility toward the victim's real or perceived sex, race, color, national origin, ancestry, creed, pregnancy, marital status, sexual orientation, gender identity, social, socio-economic or family status, physical attributes, disability/handicap, or any other basis protected by state or federal law. Examples of acts of harassment and/or bullying include physical intimidation, force or assault, humiliation, bigoted epithets, vandalism, extortion, oral or written threats, taunting, put downs, name calling, threatening looks or gestures, false accusations, social isolation, retaliating against another student for reporting harassment or bullying, or any other behavior that substantially interferes with a student's school performance or creates an intimidating, hostile, or offensive school environment. Sexual harassment is a form of harassment and consists of unwelcome sexual advances, unwelcome requests for sexual favors, unwelcome physical contact of a sexual nature, or unwelcome verbal or physical conduct of a sexual nature. Sexual harassment may involve the behavior of a person of either gender against a person of the same or opposite gender.

All forms of harassment in cyberspace commonly referred to as cyberbullying is unacceptable and viewed as a violation of this policy. Cyberbullying includes but is not limited to the following misuses of technology: harassment, teasing, intimidating, threatening, terrorizing another person or group of people by sending or posting inappropriate and hurtful e-mail messages, instant messages, digital pictures or images, or website postings, including blogs or any other messages via cyberspace. For purposes of this policy, "cyberspace" is defined as a global domain within the information environment consisting of the interdependent network of information technology infrastructures, including the Internet, telecommunications networks, computer systems, and embedded processors and controllers.

In situations in which Cyberbullying originated off school property or from a non-school computer or telecommunication device, but is brought to the attention of school officials, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly impedes the day to day operations of a school. Such conduct includes, but is not limited to, harassment, bullying or making a threat off school grounds through cyberspace that is intended to endanger the health safety, or property of others at school, a District employee, or a school board member.

Any student who believes he/she has been subject to harassment and/or bullying may file a complaint in accordance with established complaint procedures or may complain directly to the building principal or designee. If the alleged harasser/bully is the person to whom the complaint would normally be made, the complaint should be made to the next higher administrative authority in the complaint procedure. Filing a complaint or otherwise reporting harassment and/or bullying in good faith will not reflect upon the individual's status nor will it affect his/her grades or benefits provided by the District. The District shall respect the confidentiality of both the complainant and the accused consistent with the District's legal obligations and with the necessity to investigate allegations of misconduct and to take corrective and/or disciplinary action when the conduct has occurred. Any student or parent/guardian, or third party who becomes aware of or witnesses harassment and/or bullying has an obligation to report and will be supported by involved staff members in reporting the bullying/harassment to the proper authorities. Any District employee who becomes aware of or witnesses harassment and/or bullying has an obligation to intervene and report.

Students who engage in harassment and/or bullying in violation of this policy and/or retaliating against an individual for reporting harassment and/or bullying shall be subject to school disciplinary measures consistent with District policies and procedures up to and including suspension and/or expulsion.

The Building Principal will develop administrative rules to implement this policy in their buildings.

The District encourages students, staff, teachers, administrators, as well as third parties, to promptly report incidents of discrimination or harassment to a teacher, supervisor, administrator, or other District employee or official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any teacher, supervisor, administrator, or other District employee or official who receives such a complaint shall file it with the District's designated Compliance Officer.

The following individual is designated to serve as the District's Compliance Officer: Matthew Sherwood, Director of Special Education and Pupil Services/Title IX Coordinator, 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466, 715-884-2517 Ext. 255, sherwmat@pittsville.k12.wi.us.

STUDENT LOCKER SEARCHES (Policy 446.1). School lockers are the property of the School District of Pittsville. At no time does the School District of Pittsville relinquish its exclusive control of these lockers. These lockers are assigned to individual students as a convenient receptacle for storage of clothing, books, and other articles necessary for the student's use during the school day and shall not be used for any other purpose. Periodic general inspection of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. No padlocks other than those issued by the school may be used on school lockers. The school authorities will maintain a pass key for these padlocks. All school lockers and the contents within may be searched by school authorities for weapons, drugs, other contraband or any item that may place any student, employee, or anyone else on the school premise in danger. School authorities may seize any and all items which are dangerous and/or illegal and any other items not authorized to be in the locker.

EARLY COLLEGE CREDIT PROGRAM (Policy 343.46). High school students who meet the eligibility requirements defined in applicable statutes, regulations, and District policies, and who submit timely and complete applications and notices, may be permitted to enroll in one or more program-eligible courses at an institution of higher education through the Early College Credit Program. The High School Principal or an administrative-level designee shall be responsible for (1) ensuring that the District appropriately processes requests/applications related to the Early College Credit Program; and (2) determining whether the District will approve individual applications and pay for specific courses based on the criteria established in state law, any applicable state regulations, and applicable District policies and procedures. The authority of the program administrator(s) includes, but is not limited to, the authority to make or approve the following determinations on behalf of the District:

1. Whether a student meets the minimum eligibility criteria established in state law;
2. Whether a proposed course is comparable to a course already offered in the District;
3. Whether the proposed course and any resulting credit meets any of the District's high school graduation requirements; and
4. Whether the student will be eligible to receive high school credit for the successful completion of a proposed course, and, if so, the amount of high school credit.

In making such determinations, the authorized program administrator(s) shall evaluate a postsecondary course under the applicable legal standards and, to the extent applicable to determinations of high school credit, using the same methods and criteria as are used to evaluate District courses that may be offered for high school credit. The District Administrator is responsible for monitoring such determinations on a District-wide basis to ensure that similarly-situated courses are being processed with a reasonable degree of uniformity.

If a student who intends to take a course through the Early College Credit Program disagrees with a District decision regarding comparability of courses, satisfaction of high school graduation requirements, or the number of high school credits to be awarded for a course (if any), the student may appeal the District's decision to the State Superintendent of Public Instruction within 30 days after the decision.

STUDENT RECORDS (Policy 347, 347-Rule). The Pittsville School District maintains student records for each student attending school in the District. These records include: (1) student progress records – courses taken, grades, immunization records, extracurricular activities and attendance; and, (2) student behavioral records – psychological tests, personality evaluations, records of conversations, records relating specifically to an individual student's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization records, law enforcement agency records obtained by the District, and any other student records which are not progress records.

State and federal laws require that the maintenance of student records assure confidentiality. The District has also adopted a student records policy and procedures (Policy 347). This notice is subject to state and federal laws and the District's policy and procedures. Accordingly, the following shall apply in the District:

1. An adult student, or the parent(s) or guardian(s) of a minor student, has the right to inspect, review and obtain copies of the student's school records upon request in accordance with established District procedures. The District will respond to such requests without unnecessary delay. Copies of the District's student records procedures are available upon request at the School District Office.
2. An adult student, or the parent(s) or guardian of a minor student, has the right to request the amendment of the student's school records if he/she believes the records are inaccurate, misleading or otherwise in violation of the student's privacy rights. Complaints regarding the content of student records may be made in accordance with established District procedures. Copies of the District's procedures are available upon request as outlined above.
3. An adult student, or the parent(s) or guardian(s) of a minor student, has the right to consent to the disclosure of information contained in the student's school records, except to the extent that state and federal laws authorize disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials determined to have legitimate educational or safety interests in the records. A "school official" is a person employed by the District who is required by the Department of Public Instruction to hold a license; a law enforcement officer(s) who is individually designated by the School Board and assigned to the District; a person employed by or working on behalf of the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and police-school liaison personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a specific task (such as an attorney, hearing officer, auditor, medical consultant or therapist); or a person serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a "legitimate educational interest" if the official needs to review a student record in order to fulfill his/her professional or District responsibility. The District also, upon request, forwards a student's records to another school without consent in accordance with state law for purposes related to the student's enrollment or transfer. District procedures outline the specific reasons for disclosure without consent and are available upon request as outlined above.
4. An adult student, or the parent(s) or guardian(s) of a minor student, has the right to file a complaint with the U.S. Department of Education for alleged District noncompliance with federal Family Educational Rights and Privacy Act (FERPA) requirements. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-5920.

STUDENT RECORDS: DIRECTORY DATA DESIGNATIONS AND OPT-OUTS (Policy 347.1-Exhibit). In accordance with the District's designation and written notice of student directory data, the District may disclose a student's directory data to any person unless the student's parent or guardian (or adult student, if applicable) has notified the District, in writing, that any or all of the student's directory data shall not be disclosed. If an appropriate party exercises a valid opt out under this policy, then the District shall not disclose the directory data covered by the opt-out decision unless (1) an appropriate party provides advance written consent for the disclosure; or (2) the District determines that there is a separate and otherwise applicable exception to the confidentiality of the records that permits or requires such disclosure. Upon a student's initial enrollment and registration in the District, upon re-enrollment following a gap in enrollment, and upon each continuing student's initial transition into high school, the student's parent or guardian (or adult student, if applicable) shall be provided with a copy of the District's directory data notice and shall have 14 days to inform the school, in writing, that all or any part of the student's directory data may not be released without prior consent. During such 14 day periods, the District will avoid the release of the student's directory data under this policy.

RECRUITER ACCESS TO STUDENTS/RECORDS (Policy 347.1). In accordance with the District's designation and written notice of student directory data, the District may disclose a student's directory data to any person unless the student's parent or guardian (or adult student, if applicable) has notified the District, in writing, that any or all of the student's directory data shall not be disclosed. If an appropriate party exercises a valid opt out under this policy, then the District shall not disclose the directory data covered by the opt-out decision unless (1) an appropriate party provides advance written consent for the disclosure; or (2) the District determines that there is a separate and otherwise applicable exception to the confidentiality of the records that permits or requires such disclosure. Sections 10 U.S.C. §503(c) and require school district receiving federal education funds to provide, upon request made by a military recruiter or an institution of higher education, access to high school students' names, address, telephone listing, and e-mail address unless access to such information has been restricted by an opt-out decision.

IMMUNIZATION REQUIREMENTS. The Student Immunization Law requires that all students through grade 12 meet a minimum number of required immunizations prior to school entrance. These requirements can only be waived for health, religious, or personal conviction reasons if the student (if an adult) or the student's parent/guardian or legal custodian submits a written statement to the school or child care center.

MENINGOCOCCAL DISEASE INFORMATION. Meningococcal disease can be misdiagnosed as something less serious, because early symptoms like high fever, severe headache, nausea, vomiting and stiff neck, are similar to those of common viral illnesses. The disease can progress rapidly and can cause death or permanent disability within 48 hours of initial symptoms. Meningococcal disease is spread through direct contact with respiratory and/or oral secretions from infected persons (for example, kissing or sharing drinking containers). It can develop and spread quickly throughout the body, so early diagnosis and treatment are very important. The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommend routine meningococcal immunization for adolescents during the preadolescent doctor's visit (11 to 12 year olds), adolescents at high school entry (15 year olds) if they have not previously been immunized, and for college freshmen living in dormitories. To learn more about meningococcal disease, vaccine information, and public health resources visit the following website: www.cdc.gov. The CDC website includes the CDC recommendations and information on the meningococcal vaccine.

CONCUSSION AND HEAD INJURY INFORMATION. School districts are required by section 118.293 of the state statutes to distribute a concussion and head injury information sheet to (1) each person who will be coaching a youth athletic activity and (2) each student who wishes to participate in the activity at the beginning of a youth athletic activity season, except as otherwise specifically provided. No person may participate in youth athletic activity unless the person returns the concussion and head injury information sheet signed by the athlete and, if he/she is under the age of 19, by his/her parent/guardian. Concussion Fact Sheets and the Parent/Athlete Agreement can be found on the district's website at www.pittsville.k12.wi.us.

NOTICE OF SUICIDE PREVENTION RESOURCES. According to section 115.365 of the state statutes, each school board must annually inform their professional staff of the resources available from the DPI and other sources regarding suicide prevention. Information describing the suicide prevention resources and services and how staff can access them, along with model notices, are available at <https://dpi.wi.gov/sspw/mental-health/youth-suicide-prevention>.

CHILD NUTRITION PROGRAMS AND FREE AND REDUCED-PRICE MEAL INFORMATION. The "National School Lunch Program" notice informing parents of the child nutrition programs offered in the Pittsville School District and eligibility requirements for free/reduced price meals, along with the application form, are sent to each parent at the beginning of the school year. If you have not received this information, please contact your school's office.

MEAL CHARGE POLICY NOTIFICATION (Policy 763-Rule). The School District of Pittsville utilizes a computer software program to keep track of family accounts. As the student purchases meals and/or milk, an offsetting charge for that meal will be made against their family account. Since this system depends on paying for meals in advance, families must keep a positive balance in their account. Accounts below \$25.00 will be notified weekly using email and the SchoolMessenger alert system. If an account gets below zero, a notice will be sent out stating if the amount due is not paid in five (5) working days, the student will no longer be able to participate in the breakfast and/or lunch program. When sufficient money has been added to the account, student(s) can once again participate in the school's breakfast/lunch programs.

Applications for Free and Reduced Priced Meals are available in the office throughout the school year and on the district website. All students are issued a Student Identification Number. This number is entered through a key pad at the beginning of the lunch line. Since it is impossible to keep the number confidential, a food service representative will monitor the process to insure students are using the correct numbers. Prepayment of at least one week per child is recommended. You may send in any amount, whether it is daily, weekly, monthly, quarterly, semi-annually, or annually. Checks should be made payable to the "School District of Pittsville". Your canceled check is your receipt. If paying by cash, be sure to place the cash in a sealed envelope with the student's name and the amount enclosed. Money received after 9:00 a.m. will be applied to the next day's food service. If you are paying by cash and want a receipt, be sure to request one on or inside the envelope. You may also mail your payment to the School District of Pittsville, ATTN: Food Services, 5459 Elementary Avenue, Suite 1, Pittsville, WI 54466. If you prefer, online payments can be made at www.pittsville.k12.wi.us; a \$2.50 per transaction fee will be charged at the time of online payment. Checks returned to the School District as "NSF" or non-sufficient funds will be subject to a service charge of \$28.50. The family account will have the total of those amounts deducted from the balance. At the end of the year, if a family no longer has children attending school or if a family moves out of the district, the family must request reimbursement of any balance in the family account and indicate where it should be sent. Funds for families with students continuing the following year will remain in the family account for the next school year. If you have any questions regarding the Food Service Program, please contact the Food Services Department at 715-884-2517.

SCHOOL WELLNESS POLICY NOTIFICATION (Policy 458). Pittsville School District promotes health schools by supporting wellness, good nutrition, and regular physical activity as part of the total learning environment. District policy encourages all members of the school community to create an environment that supports lifelong healthy habits. The School Wellness Policy (Policy 458) is available on the district's web site. The DPI School Nutrition Team has developed a Wisconsin Local Wellness Policy Report Card, which is required to be used by all Wisconsin school districts to fulfill the triennial assessment and reporting requirements.

ASBESTOS NOTIFICATION. In compliance with the United States Environmental Protection Agency (EPA) and the Asbestos Hazard Emergency Response Act (AHERA), this is notice that the Pittsville School District has an Asbestos Management Plan at the school district office. The plan is available for inspection by the public, parents, and district employees. The district performs six month periodic surveillance of asbestos and full re-inspections every three years. For more information please contact the district office.

WI ACT 96 INDOOR ENVIRONMENTAL QUALITY MANAGEMENT PLAN. The Pittsville School District would like to inform staff, students, parents and the public of the district's Indoor Environmental Quality (IEQ) Management Plan. The plan was initially developed in 2012 and is reviewed as necessary. The plan was developed as deemed appropriate for the district. Questions and concerns should be directed to the IEQ Coordinator. Copies of the plan are available at the district office for a fee. The district office is located at 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466.

