

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, FEBRUARY 11, 2013
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, February 11, 2013 at 7:00 pm in the Conference Room. The meeting was called to order by President Strenn.

II. Establish Quorum

Members present: Jane Wesely, Lisa Schulz, MaryAnn Lippert, Julie Strenn, and Connie Potter. Administration present: Terry Reynolds, District Administrator; Mark Weddig, Senior High Principal; Kim Fischer, Elementary Principal; Jeff Gast, Finance Director; and Joe Dostal, Food Services Director.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by MaryAnn Lippert, seconded by Connie Potter, to approve to the agenda for the February 11, 2013 meeting of the Pittsville School Board of Education. Motion carried.

V. Public Comments - no public comments.

VI. Consent Agenda Items

- A. Minutes of the Regular Meeting of January 14, 2013
- B. Minutes of Special Meeting of January 28, 2013
- C. General Fund Invoices
- D. Approve Updates to Policies: 431-Rule Absences, 442 Civil & Legal Rights, 442-Rule Civil & Legal Rights, 443.6 Weapons on School Premises, 456 Chemical Abuse, Dependency, and Awareness, 443.3 Smoke/Tobacco Free School Environment, 443.4 Welfare/Alcohol and Drugs, 443.7 Threats to or by Students, 443.8 Gang Related Activity, 443 Student Conduct, 453.3 Communicable Diseases
- E. 2013 Spring Election
 - 1) Approve Paper Ballots for Town of City Point and Town of Finley
 - 2) Approve Board of Canvassers

Motion was made by Jane Wesely, seconded by Lisa Schulz, to approve the items on the Consent Agenda. Motion carried.

VII. Financial

A. Financial Status of the District

A handout of the financial status of the District was presented and discussed with the Board.

B. January 11, 2013 Membership Count

The January Pupil Count numbers were up 10 students from the September's count of 631 to our current count of 641.

VIII. Reports

A. Food Service Director - Mr. Dostal updated the Board on the Breakfast and Lunch program numbers.

B. High School Principal

Motion was made by Lisa Schulz, seconded by Jane Wesely, to approve granting a Science credit for students taking Agricultural Veterinary and Small Animal Science class beginning in the 2013-2014 school year. Motion carried.

C. Elementary Principal - Mrs. Fischer provided a brief presentation on the Build Your Own Curriculum (BYOC) Software which the PreK-12 staff are working with this year.

IX. District Administrator Report

A. Approval of Increased School Safety Equipment

Motion was made by MaryAnn Lippert, seconded by Jane Wesely, to approve purchasing additional safety equipment for doorway access points at the high school, district office, and elementary school entry ways for an estimated cost of \$14,753.33. Motion carried.

B. WTEA Award for Excellence

Mr. Stephen Hadfield, Technology Education Teacher, is to receive an award from the WTEA (Wisconsin Technology Education Association) at the Annual Conference on March 14 in Wisconsin Dells.

C. Snow Make-Up Days

Motion was made by Connie Potter, seconded by Lisa Schulz, to approve the May 6 make-up day for staff and students, the .5 day for students will not be made up, and teachers will be required to make up an additional day on June 11. Motion carried.

X. The Board will move into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e)

Motion was made by Connie Potter, seconded by MaryAnn Lippert, to move into Closed Session as per Wisconsin State Statute. President Strenn directed the Clerk to take a roll call vote:

| | | | | | |
|---------------|-----|--------------|-----|-----------------|-----|
| Jane Wesely | Yes | Lisa Schulz | Yes | MaryAnn Lippert | Yes |
| Connie Potter | Yes | Julie Strenn | Yes | | |

- Purpose:
- 1) City Land Purchase Negotiations - 19.85(1)(e)
 - 2) Consider Hiring Early Childhood Teacher - 19.85(1)(c)
 - 3) Consider Hiring Head Softball Coach - 19.85(1)(c)
 - 4) Consider Hiring Assistant Softball Coach - 19.85(1)(c)
 - 5) Personnel Issue - 19.85(1)(c)

XI. Move out of Closed Session

Motion was made by Connie Potter, seconded by Lisa Schulz, to move out of closed session. Motion carried.

XII. Act upon Closed Sessions

- 1) No action taken.
- 2) Motion was made by MaryAnn Lippert, seconded by Connie Potter, to approve the hiring of the administration's first choice for the Early Childhood/Special Education position. Motion carried.
- 3) Motion was made by Jane Wesely, seconded by Julie Strenn, to approve hiring Shane Lilly and Dan Hoffa as Co-Head Softball coaches. Motion carried.
- 4) Motion was made by Lisa Schulz, seconded by MaryAnn Lippert, to approve Justin Rayburn as Assistant Softball coach. Motion carried.
- 5) Motion was made by Jane Wesely, seconded by Lisa Schulz, to approved language changes to the 2012-13 employment contract of the Director of Building and Grounds.

XIII. Adjourn

Motion was made by Connie Potter, seconded by Lisa Schulz, to adjourn at 9:45 p.m. Motion carried.

Connie Potter, Clerk

FUND SUMMARY

| <u>FUND</u> | <u>DESCRIPTION</u> | <u>BALANCE SHEET</u> | <u>REVENUE</u> | <u>EXPENSE</u> | <u>TOTAL</u> |
|-----------------------------|--------------------------------|----------------------|----------------|----------------|--------------|
| 08 | GENERAL LONG-TERM OBLIGATIONS | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 | GENERAL FUND | 599,081.37 | 0.00 | 176,075.91 | 775,157.28 |
| 21 | DONATIONS | -2,260.22 | 0.00 | 2,260.22 | 0.00 |
| 27 | SPECIAL EDUCATION FUND | 0.00 | -50,178.15 | 50,178.15 | 0.00 |
| 39 | REFERENDUM APPROVED DEBT SERVI | -485,417.56 | 0.00 | 485,417.56 | 0.00 |
| 50 | FOOD SERVICE FUND | -5,006.05 | 0.00 | 5,006.05 | 0.00 |
| 60 | AGENCY FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| *** Fund Summary Totals *** | | 106,397.54 | -50,178.15 | 718,937.89 | 775,157.28 |

***** End of report *****

| ACCOUNT NUMBER | FUNCTION | February 2012-13 | | 2012-13 | | Ending Balance |
|---------------------|----------|------------------|-----------|------------|------------|----------------|
| | | Balance | Debits | YR Debits | YR Credits | |
| Grand Asset Totals | | 86,747.76 | 10,691.90 | 86,091.13 | 80,810.46 | 92,028.43 |
| Grand Equity Totals | | -86,747.76 | 2,326.83 | 4,222.94 | 32,372.05 | -92,028.43 |
| Grand Totals | | 0.00 | 13,018.73 | 113,182.51 | 113,182.51 | 0.00 |

Number of Accounts: 53

***** End of report *****

BALANCE SHEET- Feb 28, 2013-FUPL ACTIVITY FUND (Date: 2/2013)

| ACCOUNT NUMBER | FUNCTION | February 2012-13 | | 2012-13 | | Ending Balance |
|------------------------|----------|------------------|-----------|------------|------------|----------------|
| | | Debits | Credits | YR Debits | YR Credits | |
| Beginning Balance | | | | | | |
| Grand Asset Totals | | 39,630.87 | 41,742.20 | 174,286.98 | 164,701.71 | 44,884.16 |
| Grand Liability Totals | | 42,257.88 | 40,146.55 | 153,459.40 | 163,043.67 | -44,884.16 |
| Grand Equity Totals | | 0.00 | 0.00 | 1,150.92 | 1,150.92 | 0.00 |
| Grand Totals | | 81,888.75 | 81,888.75 | 328,896.30 | 328,896.30 | 0.00 |

Number of Accounts: 34

***** End of report *****

| ACCOUNT NUMBER | FUNCTION | March 2012-13 | | 2012-13 | | 2012-13 | | Ending Balance |
|------------------------|----------|-------------------|--------------|--------------|---------------|---------------|---------------|----------------|
| | | Beginning Balance | Debits | Credits | YR Debits | YR Credits | | |
| Grand Asset Totals | | 2,186,108.66 | 44,572.78 | 677,297.11 | 11,299,173.21 | 11,065,305.40 | 2,419,976.47 | |
| Grand Liability Totals | | -501,884.86 | 2,193,342.65 | 1,778,094.47 | 10,952,106.74 | 11,739,364.85 | -1,289,142.97 | |
| Grand Equity Totals | | -1,684,223.80 | 220,859.08 | 3,382.93 | 4,617,784.71 | 4,064,394.41 | -1,130,833.50 | |
| Grand Totals | | 0.00 | 2,458,774.51 | 2,458,774.51 | 26,869,064.66 | 26,869,064.66 | 0.00 | |

Number of Accounts: 87

***** End of report *****

March Report to the Board of Education

March 11th

Mark Weddig

1. CTE Academy (new for 2013-14) - Financial and work experience courses tied to the ACT Keys Curriculum for Juniors and Seniors. Students are divided into Career Clusters, based on interest inventories. Both will be semester "A/B" courses, with Juniors alternating with PE 11, and Seniors alternating with American Problems and Economics.

 Juniors will take "Career and Financial Literacy" course. Objectives include career skills and research, "soft skills", and microeconomics.

 Seniors will take "Senior Capstone" course, which will include an internship, WVC Class, or Volunteering, culminating in a presentation with an overview of their experience in the Academy.

2. Scheduling update

 Master Schedule is complete

 Student Schedules are inputted via Arena Scheduling

 We are now doing final cleanup and input of Distance Learning Classes, WVC, and TA's.

March BOE ES agenda:

2nd grader Waylon Grimm won the raffle for Principal for a Day. Waylon presented Marissa Ortner, High School senior, with a scholarship from the money raised from the raffle at the elementary school. We wish Marissa good luck at college this fall.

The 8th graders were selected to take the Nation's Report card (NAEP) test in math or reading on Wed. Feb. 27.

The 7th graders will be participating in a pilot study for the new computer based Smarter Balanced Assessment in March. By 2014, this assessment will replace the current Wisconsin Knowledge and Concepts Examination (WKCE).

Parent choice: parents can write a letter to Mrs. Fischer indicating their child's learning needs. I would ask that names of teachers NOT be used.

BUILDINGS AND GROUNDS
REPORT TO THE SCHOOL BOARD
MARCH 11, 2013 MEETING

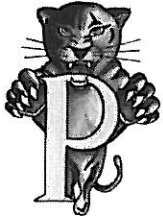
- Still working on keeping up with the snow. I hope we don't get much more or we will have to truck it away.
- There have been a few problems with two of the district's boilers. The west wing at the elementary is the oldest unit left of our boilers. It is back up and running and could be considered for an update or replacement in the future.
- The greenhouse furnace also has had problems. We will do more investigating to see if the gas pressure regulator or the climate controller is causing the unit to shut down.
- Plans are being considered for work needed during spring break. It is also time to look at supply needs for the summer and next school year.
- As the weather changes, we will be readying the equipment for summer use with the hope of a smooth transition into spring sports.

Dick Koeshall, Director of Buildings and Grounds

SCHOOL DISTRICT OF PITTSVILLE

5459 Elementary Avenue, Suite 2, Pittsville, WI 54466

715-884-6694



Technology Coordinator
Report to the Pittsville School District Board of Education
Monday, March 11, 2013

E-rate Program – I am in the process of completing the application process for discounts for the 2013-2014 school year. We are applying for our usual discounts for phone service, Internet access, and web page hosting. We have negotiated with TDS for a new combined phone contract for both local and long distance service which should save us about \$116 per month on our phone bill.

One To One Computing – I am investigating the opportunity to implement a one to one computer program for at least one grade level in the coming year, perhaps as a pilot program. The idea is that each student is provided with a computing device (usually a tablet computer) on which the student will do most of their school work. Ideally, the student will be able to take the device home with them. Most class assignments will be completed electronically, with documents saved to an online location like Google Drive. Students and teachers will utilize online computing resources, such as Google Docs or Google Apps, limiting the need for local resources such as printing. Right now we are investigating the advantages and disadvantages of the two most popular platforms: Apple's iPad and Google's Chromebook. Last month I attended an Apple Academy where I learned about the resources that Apple can provide for such a program. On March 11 I am attending a Google Minisummit at which I hope to learn more about the resources that Google offers.

Smarter Balanced Assessment – I have been busy preparing our computer labs at the elementary school for our 7th graders to pilot the SBA tests. This involves making sure our computers and our network has the Internet access, hardware and software necessary to handle the testing requirements. I am in the process of installing the necessary software on the computers in the two elementary school labs.